



# European College of Law

Forest House, 16-20 Clements Road, Ilford, Essex, IG1 1BA, United Kingdom. Tel: 02084788349. Fax: 02085146404

## 1. COURSE / PROGRAMME DETAIL

Title of programme/Course \_\_\_\_\_ Full time  Part time

Course / Programme code( if known) \_\_\_\_\_ Year of entry : DD/MM/YY

Awarding Body \_\_\_\_\_ Session : DD/MM/YY

Current course(s) name: \_\_\_\_\_ Entry level : \_\_\_\_\_ Start date : DD/MM/YY  
(if attending) (with ECL)

Institution last attended : \_\_\_\_\_ End date : DD/MM/YY

## 2. PERSONAL DETAIL

Title \_\_\_\_\_ Surname/ \_\_\_\_\_  
(Mr/Ms/Miss/Mrs/Dr) \_\_\_\_\_ Family name \_\_\_\_\_

First name \_\_\_\_\_ Middle name \_\_\_\_\_

Gender(Male/Female): \_\_\_\_\_ Date of birth \_\_\_\_\_ Age : \_\_\_\_\_  
(DD/MM/YEAR)

Passport number \_\_\_\_\_ Visa Expiry date \_\_\_\_\_ Date of entry to UK : \_\_\_\_\_

## 3. ADDRESSES AND OTHER CONTACT DETAILS

You must give an address where we can send all correspondence. We will use this address unless you notify us of any change.

**Address for correspondence (Current Address)**

**Permanent address (if different from current address)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Postcode \_\_\_\_\_ Country: \_\_\_\_\_ Postcode : \_\_\_\_\_ Country: \_\_\_\_\_

Telephone : \_\_\_\_\_ Telephone : \_\_\_\_\_

Mobile \_\_\_\_\_ Fax/Email : \_\_\_\_\_

## 4. NATIONALITY / DOMICILE

Country of domicile or area of permanent residence: \_\_\_\_\_ Nationality: \_\_\_\_\_

Country of Birth: \_\_\_\_\_

## 5. DISABILITY/SPECIAL NEED

Please tick one or more of the following boxes if u consider yourself to have a disability and / or specific learning difficulty.

- |  |   |
|--|---|
| 0. None <input type="checkbox"/>   | 5. Wheelchair user/mobility difficulties <input type="checkbox"/>                           |
| 1. Autistic Spectrum Disorder/Asperger Syndrom <input type="checkbox"/>  | 6. Mental health difficulties <input type="checkbox"/>                                      |
| 2. Specific learning difficulty (e.g. dyslexia) <input type="checkbox"/> | 7. Two or more of the above <input type="checkbox"/>  |
| 3. Blind/Partially sighted <input type="checkbox"/>                      | 8. Unseen disability, e.g. diabetes, epilepsy or a heart condition <input type="checkbox"/> |
| 4. Deaf/hard of hearing <input type="checkbox"/>                         | 9. Not listed above <input type="checkbox"/>  |

## 6. PREVIOUS EDUCATION

You should list all subjects taken, whatever the result of your highest qualification. Please attach transcript of all results. Continue on a separate sheet if necessary or if you are unable to match your qualifications to this format.

Institution attended	From (DD/MM/YY)	To (DD/MM/YY)	Title of award	Subject studied	Class/Grade
1.					
2.					
3.					
4.					
5.					

## 7. ENGLISH LANGUAGE PROFICIENCY

Is English your first language?

Yes

No

If you are a non-native speaker of English please give details of your highest English language qualification (eg IELTS, TOFELS). How your present condition will satisfy in terms of English language ability?

Course title

Date taken

Grade or mark

## 8. WORK EXPERIENCE

Please give details of your most recent work experience, training and employment. Continue on a separate sheet if necessary.

Job title and Nature of work	Name and location of organisation	Full-time or part-time	From (DD/MM/YY)	To (DD/MM/YY)
1.				
2.				
3.				
4.				



## 10. FEE STATUS/PAYMENT OF TUITION FEE

Name of the bank :Barclays  
Branch :Fenchurch Street, London  
Account name :European College of Law  
Sort code: 20-31-52  
Account no: 83165353

## 11. CRIMINAL CONVICTIONS

Do you have any criminal convictions? Yes  No

If you have been convicted of a criminal offence, excluding motoring offences for which a fine and/or up to three penalty points were imposed, you are required to declare this. If you tick 'Yes' box you will be required to provide details of the conviction on a separate sheet.

## 12. ETHNIC ORIGIN

Please tick box that you feel most adequately describes your ethnic origin

- |                                     |                          |  |                          |
|-------------------------------------|--------------------------|--|--------------------------|
| 1. White-British                    | <input type="checkbox"/> | 7. Asian or Asian British-Indian               | <input type="checkbox"/> |
| 2. White-Irish                      | <input type="checkbox"/> | 8. Asian or Asian British-Pakistan             | <input type="checkbox"/> |
| 3. Other White background           | <input type="checkbox"/> | 9. Asian or Asian British-Bangladesh           | <input type="checkbox"/> |
| 4. Black or Black British-Caribbean | <input type="checkbox"/> | 10. Chinese or other Ethnic background-Chinese | <input type="checkbox"/> |
| 5. Black or Black British-African   | <input type="checkbox"/> | 11. Other Asian Background                     | <input type="checkbox"/> |
| 6. Other Black background           | <input type="checkbox"/> | 12. Mixed-White and Black Caribbean            | <input type="checkbox"/> |
|                                     |                          | 14. Mixed-White and Asian                      | <input type="checkbox"/> |
|                                     |                          | 15. Other Mixed Background                     | <input type="checkbox"/> |
|                                     |                          | 16. Other Ethnic Background                    | <input type="checkbox"/> |
|                                     |                          | 17. Not known                                  | <input type="checkbox"/> |
|                                     |                          | 18. Information refused                        | <input type="checkbox"/> |

## 13. TERMS AND CONDITIONS

No student will be admitted to any programme unless the Director of Admissions is satisfied that the previous qualifications will enable the applicant to benefit from the proposed programme. The registration fee of £100 is non-refundable.

- It is condition that the college requires at least 80% attendance from a student before examination. In the event of a student being expelled by the college, fee will not be refunded.
- If a student decides to withdraw, he/she can apply for partial refund of the paid tuition fees only if he/she has valid ground and college accepts it.
- Any prolonged absence from classes must be reported to the administrative office immediately. **Students must notify any changes of address to the office.** Overseas students must note that where a statement has been sent to UKBA to support visa applications, the college will be obliged to notify UKBA of any cancellation.
- The college reserves the right to cancel any course prior to commencement date whereupon any fees paid will be refunded in full.
- The college reserves the right to withdraw a subject at any time when it considers that it is not viable, whereupon an alternative subject will be offered.
- If any student ceases to study at the college for any reason whatsoever (for example: suspension, expulsion, cancellation of registration) the agreed installments are still payable by the student for the remaining portion of the academic year at the same dates and time as in the original enrollment contract.
- Students are not entitled to any refund of the deposit where the enrollment has been supported by a visa letter from High Commissions/Embassies or UKBA in the UK. The students are further liable for the tuition fees for a complete academic year.
- The formation or continuation of any course/class is dependent upon adequate number of students enrollment and attendance. For most courses there will be a minimum enrollment and attendance.
- Students supplying false information on the application form are liable to be suspended from the college.

If the official admission form is signed on behalf of the student by his sponsor/guardian, these conditions remain binding on all parties. The college reserves the right to make whatever changes may be deemed necessary in admission requirements, fees, tuition policies, regulations and academic programmes prior to the start of it.

## 14. DECLARATION

No application will be considered if this declaration is not signed by the student.

I declare that the statement made by me is correct to the best of my knowledge and belief. I have read and understood the college's terms and conditions. I agreed to be bound by those terms and conditions. I understand that no refund will be made in the event of cancellation or non-attendance of the course.

Sign ..... Date: .....

