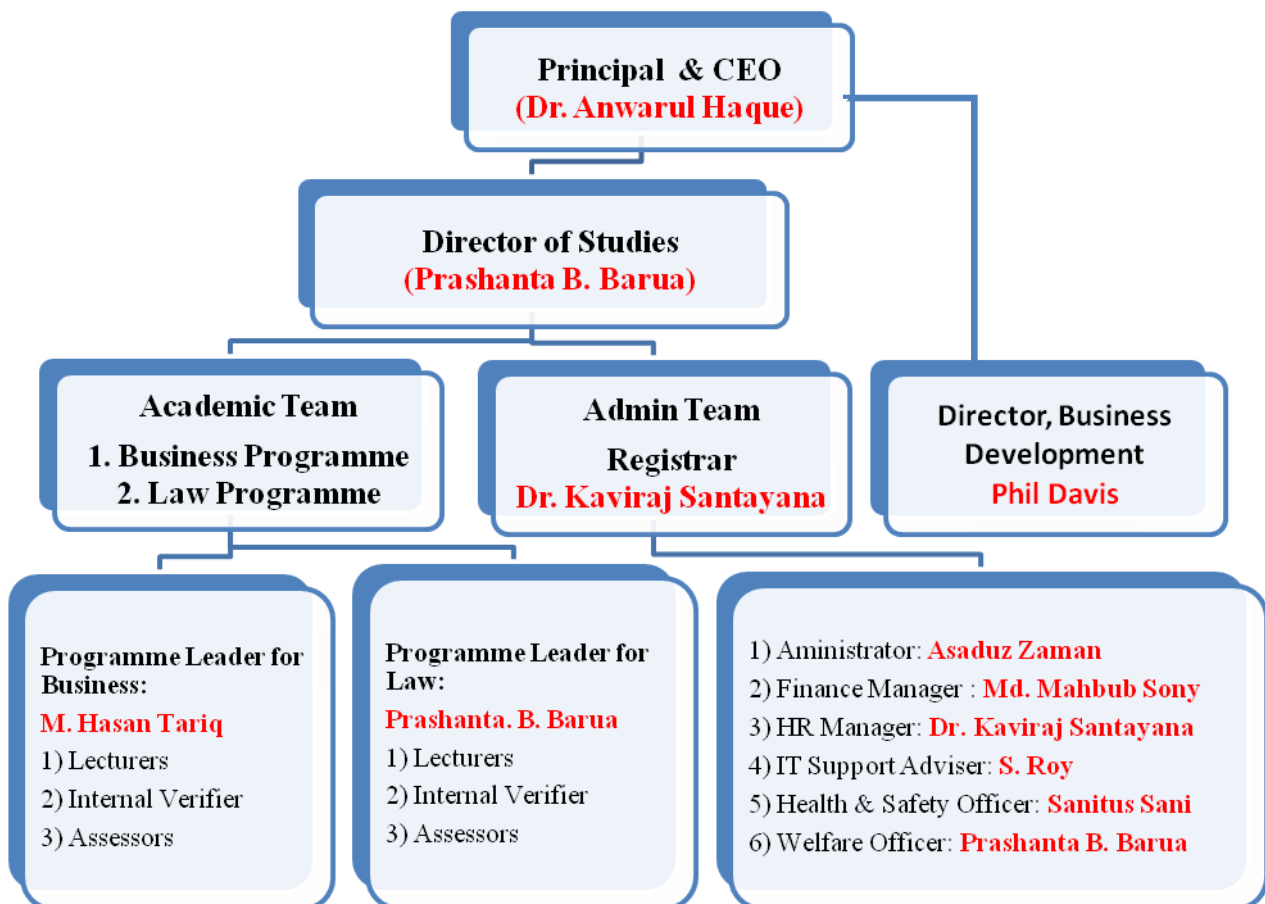




## Organisational Diagram - V3



### Name of Academic Staff

**Lecturers:** Muhammad Hasan Tariq, Emmanuel Adiku, Dr. Kaviraj Santayana, Sajib Hossen, Faria Tofail, Loganathan Ramasamy, Nadia Choudhury

**Assessors:** Muhammad Hasan Tariq, Emmanuel Adiku, Dr. Kaviraj Santayana

**Internal Verifiers:** Dr. Anwarul Haque, Muhammad Hasan Tariq, Emmanuel Adiku

**Lead Internal verifiers:** Dr. Anwarul Haque , Gershon Oboth-Obuya

---

**Key Job Responsibilities:**

**Principal and CEO:** Overall responsibilities for Academic and Admin matters, including quality assurance, policy making, reviews and assessments for external organisations, finance, etc..

**Director of Studies:** All academic matters including teaching & learning, exam, assessment, standardisation internal verification, external verification and related matters.

**Programme Leaders:** Ensure quality provision of learning and teaching and assessments to meet the requirements of the learning outcomes and the module contents of the course.

**Registrar:** Overall administrative matters including IAG service for the learners, attendance, performance and career advice.

**Lecturer:** Provide course introduction, lectures, prepare scheme of work, lesson plans, tutorials, one to one support, career advice and information and guidance.

**Assessor:** Assess learner work to grade their work for Pass, Merit or Distinction following the Assessment and Verification Policy and provide feedback to the learners.

**Internal Verifier:** Verify assessors' work to justify that the assessors has assessed the learners' work accurately and provide constructive feedback.